

Prospectus



**Institute of Art & Design
Islamabad**

**INSTITUTE OF HOME ECONOMICS,
ART & DESIGN,
F-11/1 ISLAMABAD**

Prospectus



**INSTITUTE OF HOME ECONOMICS,
ART& DESIGN,
F-11/1 ISLAMABAD
(Ex-FGCHEMS)**

In the name of Allah, the most Merciful, the most Beneficent

Mission Statement of the Institution

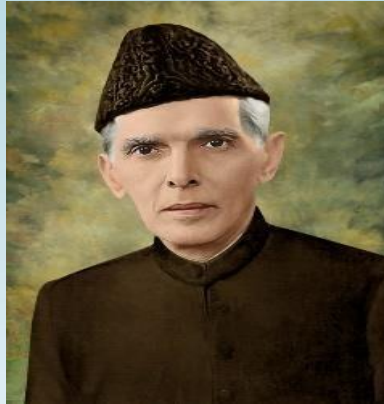
The mission of FGCHE&MS is to establish as a seat of learning, a centre of excellence which provides professional education of international standards. It seeks to empower females with professional and technical education and to help individuals, families and communities improve their economic, social, cultural and political environment.

Objectives

The main objective of Home Economics is to promote self-reliance and improve the quality of life of student, their families and immediate community. The aims of the Home Economics education are to enable students:

- To be responsible citizens and informed consumers willing to contribute to the well-being of individuals, families and society in terms of meeting basic human needs.
- To demonstrate good use of management and organizational skills in handling physical and socio-economic resources for self, family, and community.
- Analyze contextual factors contributing to the well-being of individual, family and society with application of knowledge from the specialized fields.
- Devise and implement strategies to solve complicated problems in technological contexts.
- Evaluate critically the impact of social, cultural, economic, scientific and technological developments on the well-being of individuals, families and society as a whole.

Quaid's Message



“There are two powers in the world. One is represented by the sword and the other by the pen. There is a great competition and rivalry between the two. There is a third power stronger than both. That is the woman.”

Jinnah Islamia College for Women, Lahore March 25, 1940

“Pakistan is proud of her youth, particularly the students who have always been in the forefront in the hour of trial and need. You are the nation's leaders of tomorrow and you must fully equip yourself by discipline, education and training for the arduous task lying ahead of you. You should realise the magnitude of your responsibility and be ready to bear it.”

Punjabi Muslim Students Federation at Lahore October 31, 1947

Message from Principal's Desk

Dear Students,

You are amongst those few lucky young girls of Pakistan who have got an opportunity to get College Education. You are luckier still, as you are becoming a part of a dream come true- becoming a student of an independent college of Home Economics & Management Sciences- the dream of which was seen more than 30 years back.

Allah Kareem, in His Infinite Mercy and Kindness, has blessed us with an independent college of our own. Now it is up to us to develop it while we learn and develop ourselves, beautify it as its beauty reflects on us, pour all our creative energies into it. We are all blessed people that Allah has chosen us to be the founding members of this new college. Let us all strive together to make it a beacon of light for generations to come.

Dear Girls,

Use your time well. Equip yourself with knowledge and skills. Be confident, be courageous. At the same time, do not forget that you have a key role to play in national progress and prosperity as you constitute more than half of society. You are the Future home builders, the future nation builders of Pakistan. Quench your thirst for knowledge, attain the highest degrees but never compromise on your honour and modesty. Work hard, maximize your potential and together we shall strive to make Pakistan a glorious country In sha Allah.

Principal

Prof Rozina Faheem

CONTENTS

1. College Introduction	01	Human Development & Family Studies	33
2. Establishment of College of Home Economics	02	Recourse & Facility Management	34
3. Faculty	03	Associate Degree Program (2 Years)	35
4. Specialized Disciplines	04	Quaid-i- Azam University Promotion and Probationary Period	35
Food and Nutrition	06	11. Fee and Funds	46
Textile and fashion Design	07	Fee Structure for HSSC Pre Home Economics / Humanities/General Science	47
Human Development & family Studies	08	Fee Structure for BS Home Economics	48
Art and Design	09	12. General Rules and Regulations	49
Interior & Environmental Design	10	Code of Conduct for students	49
5. College Facilities	11	Discipline	50
6. College Committees	14	Uniform	59
7. Admission Policy	15	Identity card	50
8. Scheme of Studies	18	Gadgets	50
HSSC Pre Home Economics	18	Leave and Absentee rules	50
General Guidelines for HSSC	19	Medical and special Leave	51
HSSC: Humanities, General Science	20	Course work & projects	51
HSSC: Inter-Tech	21	Library Books Borrowing	52
BS Home Economics	22	13. College Uniform	52
Inter-Disciplinary/ Elective Courses	23	14 Bus Route	53
9. Major Courses		15. Specimen for Parents' Notice	54
Art & design	25	16. Specimen for Undertaking	55
Food and Nutrition	27		
Textile & Fashion Design	29		
Interior & Environmental Design	31		

COLLEGE INTRODUCTION

College of Home Economics & Management Sciences is a professional institution of higher education, a centre of excellence offering BS in five specialized fields. The administration of this college works under the Federal Directorate of Education, Islamabad and academically it is affiliated with Federal Board of Intermediate and Secondary Education for HSSC - Pre Home Economics and with Quaid-i-Azam University for BS Home Economics.

The college comprises of the following departments of specialized fields:

- Department of Foods & Nutrition.
- Department of Textiles & Fashion Design
- Department of Art & Design
- Department of Interior & Environment Design
- Department of Human Development & Family Studies

ESTABLISHMENT OF COLLEGE OF HOME ECONOMICS

The college of Home Economics & Management Sciences is the one and only professional institute of federal capital and adjoining communities which offers BS and HSSC level programs in Home Economics. There is no other institute in this field of study between Lahore and Peshawar. The study of home Economics was initiated as a faculty in FG College for Women F-7/2 in 1976. The department was given the status of an independent college in July 1989 by Ministry of Education. The college has recently shifted to its new premises in F-11/1, Islamabad.

The graduates qualified from this institute are employed in various public and private sector organizations and are making worthwhile contribution to the society. The field of Home Economics offers an array of opportunities for gainful employment and entrepreneurship in varied areas of specialization. Moreover, the Home Economists are trained to be better homemakers and informed members of family and community.

ESTABLISHMENT OF COLLEGE OF HOME ECONOMICS

- The college has affiliation with The Federal Board of Intermediate and Secondary Education (FBISE) for intermediate level
- The four year BS Home Economics program is affiliated with Quaid-i-Azam University Islamabad



Institute of Home Economics, Art & Design
(Ex-FG College of Home Economics &
Management Sciences) 4th Convocation
held in 2026

Institute of Home Economics, Art & Design
(Ex-FG College of Home Economics &
Management Sciences) 3rd Convocation
held in 2024



FACULTY

PRINCIPAL

- **Mrs Rozina Faheem**
Associate Professor
MSc Computer Science (QAU)
BEd (AJK University)

VICE PRINCIPAL

- **Mrs Raheela Tariq**
Associate Professor
MSc Housing Home Management & Interior
(University of the Punjab)

ART AND DESIGN

- **Vacant** (Assistant Professor)
- **Mrs Asma Iftikhar**
Lecturer
MS Islamic Art & Architecture
(International Islamic University Islamabad)
PhD Creative Art & Communication (Scholar)
(Riphah International University)
- **Ms. Zohra Bano**
Lecturer
Bachelors of Fine & Arts
(National College of Arts)
- **Ms. Marrium Haseeb**
Lecturer
MSc Textile & Fashion Design
(University of Punjab)

- **Ms. Durreshawar Khattak**
Lecturer
MPhil Art & Design
(University of Punjab)

FOODS AND NUTRITION

- **Mrs Ayesha Ashraf**
Assistant Professor
MSc Foods & Nutrition
(University of the Punjab)
- **Mrs Sara Farooq**
Assistant Professor
MSc, MPhil Foods & Nutrition
(University of the Punjab)
MA English Literature (University of the Punjab)
Registered Dietitian (PNDS)
- **Mrs Misbah Saleem**
Lecturer
MSc Foods & Nutrition
(Peshawar University)

INTERIOR AND ENVIRONMENT DESIGN

- **Mrs Myadah Noman**
Assistant Professor
MSc Housing Home Management & Interior
(University of the Punjab)
- **Ms Sadia Rehman**
Assistant Professor
MPhil (NDU),
MSc Housing Home Management & Interior
(University of the Punjab)
MA Educational Planning & Management (National
University of Modern Languages, Islamabad)

- **Vacant** (Lecturer)
- **Mrs Amtul Sajida (Temp out)**
Residence Advisor
MSc Foods & Nutrition
(Karachi University)

TEXTILES & FASHION DESIGN

- **Mrs. Misbah Rafi**
Associate Professor
MSc Textiles & Clothing
(University of the Punjab)
- **Mrs. Mehjabeen Shahzad**
Lecturer
MSc Textiles & Clothing
(University of the Punjab)
- **Mrs. Sadia Batool**
Lecturer
MSc Textiles & Clothing
(Peshawar University)
- **Mrs. Muneeza Ahmad**
Lecturer
MSc Textiles & Clothing
(Karachi University)
- **Mrs. Sadaf Chahal (on Temp Duty Out)**
Lecturer
MSc Textiles & Clothing
(University of the Punjab)
- **Vacant**
Lecturer

HUMAN DEVELOPMENT & FAMILY STUDIES

- **Mrs Rabia Rashid**
Assistant Professor
M.Phil Education
(Northern University, Nowshera)
MSc Child Development
(University of the Punjab)
BEd (Al Hamd Islamic University)
- **Mrs Shahab Waseem**
Assistant Professor (deputationist KPK)
MSc Human Development & Family Studies
(Peshawar University)
- **Mrs Sara Nomaan**
Assistant Professor
MSc Human Development & Family Studies
(University of the Punjab)
MPhil Psychology
Quaid-i-Azam University
- **Mrs Shaesta Yasmeen**
Assistant Professor
MPhil Education
(Arid Agriculture University Rawalpindi)
B.Ed (AIU)
- **Mrs Shumaila Mohsin**
Nursery School Teacher
BSc Home Economics
MEd (AIU)
MA Education
(University of the Punjab)

Allied Department

- **Dr. Shazia Sadaf**
Associate Professor
Phd Urdu
(Quaid-e-Azam University)
- **Mrs. Farzana Kousar**
Assistant Professor
MSc Mathematics
(Punjab University)
- **Mrs. Asma Aziz**
Assistant Professor
M.Phil English Literature
(Riphah University)
B.Ed (AIOU)
- **Mrs. Amna Saeed**
Assistant Professor
MS English Linguistics
(Foundation University)
- **Mrs. Munazza Ayub**
Lecturer
BS Software Engineer
(Fatima Jinnah Women University, Rawalpindi)
- **Mrs. Farhana Afsar**
Lecturer
MA Islamic Studies
(Punjab University)
B.Ed and M.Ed (AIOU)

- **Mrs. Sobia Ahmad**
Lecturer
MSc Economics
(Bahauddin Zakariya University)
- **Mrs. Gulshan Naz**
Lecturer
MA Urdu
(University of Sindh, Jamshoro)
- **Mrs. Ayesha Munawar**
Lecturer
MS English Literature and Linguistics
(Comsats University Islamabad)
B.Ed (AIOU)
- **Mrs. Bibi Hanifa**
Lecturer
MSc Statistics
(Quaid-e-Azam University)
- **Mrs. Farhana Riaz**
Lecturer
BS English Literature
(University of Swat)
- **Ms. Samra Fardous**
Elementary School Teacher
MS Mathematics
(Comsats University Islamabad)
- **Mrs. Naffisa Nawaz**
Computer Instructor
PhD Eductaion (Scholar)
(International Islamic University)

FOOD & NUTRITION

Objectives:

- Help students to understand and appreciate the nature and properties of food and the cultural, social and economic influences on the evolution of nutritional science, food technology and product development.
- To understand and apply scientific principles behind food preparation and the food production process in different settings.
- To develop capabilities, values and attitudes with appropriate professional skills to make informed decisions that foster a healthy lifestyle and contribute positively to the social and economic future of a society at various levels .

Scope:

Nutritionists, Dieticians, Menu Planners, Teachers, Entrepreneurship ,Community Health workers, Food Microbiologists, Chefs, Hotel managers, Caterers, Food Technologists, Researchers, Nutritional Analysts

Eligibility Criteria for selection in Specialization in Food & Nutrition:

- Students should have secured 3CGPA (in semesters 1-4) with 70% marks in the subject of Food & Nutrition and 80% attendance till 4th semester.
- Students must have studied and passed English & Chemistry with good result in semesters 1-4
- The eligible candidates will have to qualify in written test and interview. Selection will be conditional on availability of seats.

TEXTILES AND FASHION DESIGNING

Objectives:

- Creating awareness about self and art of self-presentation. To understand the nature of fashion design, the characteristics of fibers and fabrics; the construction, production and marketing of clothing and textile products; and the evolution of fashion trends, textile technology and clothing production methods.
- To investigate the historical, cultural, technological and social factors in the development of fashion, clothing and textiles and their relationship to the well-being of the individual, family and society.
- To apply appropriate principles and techniques in presenting fashion ideas and illustrations, and in pattern and garment construction for specific requirements and considerations in different settings.
- To develop an aesthetic sense and creativity through the design and production processes of fashion, clothing and textile products.

Scope:

Garment industry, fashion designing, boutique, fashion photography, window displays, textile designing, consultants, garment and costume designing, entrepreneur, professional middle management positions in applied fields related to Textiles and Clothing.

Eligibility Criteria for selection in Specialization in Textile & Fashion Designing:

- Students should have secured 3CGPA (in semesters 1-4) with 70% marks in the subject of Textiles and 80% attendance till 4th semester.
- Students must have studied and passed English, Chemistry & Basic drawing with good result in semesters 1-4
- The eligible candidates will have to qualify in written test and interview. Selection will be conditional on availability of seats.

HUMAN DEVELOPMENT AND FAMILY STUDIES (HDFS)

Objectives:

- To develop an understanding of various aspects of development across the life span, and the structuring and functioning of families.
- To demonstrate an understanding of the complexity of individual and family development across the life span in diverse contexts and changing environments.
- To demonstrate an ability to evaluate and apply research and theory to practice and policy.
- To analyse processes, policies, and contextual factors that affect the delivery of human services to individuals and families.
- To demonstrate professional, ethical, and culturally sensitive standards of conduct.
- To demonstrate knowledge and competence in helping, leadership, and administrative skills for human services.

Scope:

Areas of education, community development, behaviour and family therapy, family and social policy, human rights and family ecology in R&D (Research and Development), Teaching and Education sector, Development sector, Social Work in government and semi-government organizations and NGOs. Possibilities for entrepreneurship ventures exist in education, development of play and learning materials, special education centres, professional development and training organizations, behavioural and family health, family services, community services and care homes.

Eligibility Criteria for selection in Specialization in HDFS:

- Students should have secured 2.5 CGPA (in semesters 1-4) with 60% marks in foundation courses of HDFS and 80% attendance till 4th semester.
- Students must have studied and passed English with good result in semesters 1-4.
- The eligible candidates will have to qualify in written test and interview. Selection will be conditional on availability of seats.

ART AND DESIGN

Objectives:

As a student of Art & Design, you will:

- Gain proficiency in digital media skills to become creative entrepreneurs within the current digital age
- Develop fundamental skills in specialist area
- Learn how to present your work with an informed awareness of context and audience

Scope:

Interior designer; textile designer; ceramics; teachings; professional artist; entrepreneur; carpet industry; product design development.

All teaching is studio-based with particular emphasis on drawing and developing an individual style. The will to experiment and critical self-analysis, is facilitated through group critiques and individual tutorials. All projects are critiqued and evaluated by a panel of tutors comprising of visiting artists/educators and teachers from the Fine Arts and other departments. One of the aims of the department is to train students in the creative process so that they are able to locate their aesthetic and conceptual concerns and develop their independent visual vocabulary.

Eligibility Criteria for selection in Specialization in Art & Design:

- Students should have secured 2.7 CGPA (in semesters 1-4) from with 60% marks in the subject of Art & Design and 80% attendance till 4th semester.
- Students must have studied and passed Basic Drawing or Drawing & Painting.
- The eligible candidates will have to qualify in written test and interview. Selection will be conditional on availability of seats.

INTERIOR AND ENVIRONMENTAL DESIGN

Objectives:

- To impart knowledge & skills for small scale entrepreneur.
- To develop organizational skills for personal management.
- To formulate design concepts that are functional, fiscally appropriate and aesthetically pleasing.
- To integrate findings with knowledge of interior design, economic trends as well as legal and regulatory requirements.
- To acquire competence in the field of interior designing for residential and commercial purposes.

Scope:

Graduates specializing in this field can adopt professions, both in public or private sector. Some of them are: Institutional Management, Projects involving interior decoration / designing, housing projects, assist in town planning, window display experts, colour consultants, researchers and educationists etc.

Various subjects of this field are taught, which includes preparing working drawings and specifications for interior construction, space planning, materials, finishes, furnishings, fixtures and equipment etc.

The Residence program provides practical experience for students to stay on the campus with friends and manage a home for the specified number of days, and practice the knowledge and skills learnt in all fields. This course begins with planning, and includes evaluation of skills about interior designing, event management, resource management, communication skills, conflict resolution and cooking and gardening.

Eligibility Criteria for selection in Specialization in Interior & Environmental Design:

- Students should have secured 3 CGPA (in semesters 1-4) with 60% marks in the subject of Interiors and 80% attendance till 4th semester.
- Students must have studied and passed Introduction to Environmental Studies, Basic Drawing Studio, Physics for H. Eco & Introduction to Computer Graphics
- The eligible candidates will have to qualify in written test and interview. Selection will be conditional on availability of seats.

COLLEGE FACILITIES

AUDITORIUM

The college has spacious auditorium, seating 700 attendees, serves as the ideal venue for seminars, conferences, and performances

GENERAL LIBRARY

A general library with latest books on diverse subjects is a great asset to the college. Besides the main library, there are Departmental Libraries for the students of various disciplines. Here the students can easily quench their thirst for knowledge by taking the help of various reference books.

LABORATORIES

The college has fully equipped home economics laboratories as per requirement of their courses.

SCHOLARSHIP

In recognition of brilliant and consistent high academic performance of students, scholarships are awarded yearly by the college.

DAY CARE CENTRE

Keeping in view the problems of working mothers, a day care centre has been provided within the college premises to facilitate the faculty members and students.

NURSERY SCHOOL

The college has a nursery school that is a unique laboratory for the students of Human Development studies. Preschool children (ages 3 – 4 years) are enrolled in the nursery school and it not only facilitates the faculty members and students but also the parents of other organizations.

MULTI PURPOSE HALL

The college has a fairly spacious multi-purpose hall with seating capacity of 400 furnished in view of its multifarious academic and co-curricular requirements.

SECURITY MEASURES

Considering the prevailing security concerns, the college has taken serious steps to ensure the safety of students and members of faculty. College has a squad of uniformed watchmen who guard the building and monitor the movement of visitors. Additionally CCTV cameras are installed to ensure maximum security.

EDUCATIONAL TRIPS/ EXCURSIONS

The College often arranges educational trips/ excursions in and around Islamabad for recreation and educational purposes as per approval of Federal Directorate of Education.

TRANSPORT

The college has a provision of buses and van. They move on specific routes of Islamabad to facilitate maximum number of students. Students of the college residing in Islamabad may apply for this facility. However, this facility is conditional to the availability of seats in the vehicle.

FIRST AID

First Aid facilities are available to lend medical aid in case of minor injury and ailment.

CANTEEN

The college canteen provides a refreshing respite from the daily routine. Students can find a wide range of eatables and drinks at subsidised rates.

SPORTS

The college provides adequate facilities to students for participation in indoor and outdoor games. The college also provides a tennis court and volleyball court, encouraging team sports and active participation.

GLIMPSES THROUGH LENS



COLLEGE
FACILITIES

COLLEGE COMMITTEES

Following standing committees are constituted to help the administration for the smooth running of the institution and the faculty enjoys the sense of participation in good governance thereof.

- **Academic / Grievance Council**

The academic council is constituted in accordance with rules laid by Federal Directorate of Education. It is a supreme body in all matters regarding academics and maintenance of discipline in the college. It comprises the Principal and the heads of various departments. It also addresses the academic complaints and issues that are lodged by the students and judges their merit.

- **Students Council**

Students council operates under the guidance of Principal and is managed by senior faculty members. It arranges inter-class and inter-collegiate functions. Ample opportunities are provided to students to exhibit their latent talents in diverse co- curricular activities.

- **Examination Committee**

Committee is responsible to carry out internal assessment/examinations, publish results and award certificates (provided by the University and Institute) to the students who pass the final examinations. Keeping the record of each and every issue related to the examination.

- **Discipline/ Proctorial Committee**

College Discipline/ Proctorial Committee is constituted for the maintenance of discipline in the college. It comprises the teaching staff for ensuring discipline, punctuality, order and implementation of rules and regulations in the college.

- **Student's Welfare Fund**

The College has a Students' Welfare Fund that provides financial assistance to the differently abled and needy or deserving students to help pursue their studies in the College. The fund is managed through donations of the faculty.

Objectives of the fund are- to render financial aid to the poor students to meet their expenses towards tuition fees, purchase of books etc., provided their need is genuine in the opinion of the college authorities.

ADMISSION POLICY

ELIGIBILITY FOR ADMISSIONS

Following categories of candidates meeting criteria are eligible except the seats reserved for FATA/FANA domicile holders residing in Islamabad/ Rawalpindi District.

- Daughters/wards of Federal Government Employees.
- Residents of Islamabad/Rawalpindi and its suburbs.
- Daughters/wards of diplomats stationed at Islamabad.

❖ HSSC (PRE-HOME ECONOMICS/ HUMANITIES/ GENERAL SCIENCE/INTERTECH) ANNUAL ADMISSIONS POLICY

The admissions to HSSC Programme are invited from qualified students and are made on the basis of available seats. The admissions are made once a year on dates announced by the college/FDE after the declaration of results by the examination boards.

The allocation of seats available for admission to HSSC Pre-Home Economics are as follows:

Available Seats	360
Pre Home Economics	120
Humanities	120
General Science	120
Inter-Tech	120
Open Merit	92%
Sports	03%
FATA/FANA	03%
Transfer cases	02%
Quota for handicap	02%
Real Daughters of teacher Employee of educational institutions	01%

All admissions to HSSC Part-I shall be determined on the basis of admission policy provided by the Federal Directorate of Education.

ACADEMIC ELIGIBILITY:

- Minimum marks for admission are (50 %) i.e. at least 2nd division or equivalent grade in SSC or equivalent exams.
- A candidate must have SSC from Pakistani Board verified by IBCC or an equivalence certificate from any other recognized institution.

The lists of selected candidates will be displayed as per dates announced by FDE on the notice board of the college. No call letters shall be sent to the selected candidates.

❖ BS HOME ECONOMICS/ ASSOCIATE DEGREE PROGRAMME (SEMESTER)

An academic year is divided into two semesters namely Spring and Fall, each of a minimum duration of 16 weeks of teaching. The admissions are announced once a year (normally in Fall Semester). The admissions to BS (4 years) and ADP (2 years) programme are invited from qualified students and are made in accordance with the admission policy of Quaid-e-Azam University.

The number of seats available for admission in BS. Home Economics and ADPs is as follows:

Available seats	500
BS Home Economics	250
ADP	250
Bonafide students of the institution	54%
Open Merit	36%
Sports	5%
FATA/FANA	3%
Transfer Cases	2%
Quota for handicap	2%
Real Daughters of Teacher/Employee of Educational Institutions	1%

ACADEMIC ELIGIBILITY

- Minimum marks for admission are **50% in FA / FSC for BS Home Economics and 45% in FA/FSC for ADP** program or equivalent grade in HSSC or equivalent exams. Preference shall be given to FSc.
- A candidate must have HSSC from Pakistani Board verified by IBCC or an equivalence certificate from any other recognized institution.
- Have obtained NOC from their respective Boards if other than FBISE.
- Preference shall be given to Home Economics group/Science for BS Home Economics.

MERIT CRITERIA

The merit shall be calculated as per criteria mentioned here under:

Matric /SSC/Equivalent=30% FSc/ FA /

Equivalent= 70%

Merit= (MOM)/(TM) x30 + (MOF)/(TM) x70

Where

MOM= Marks obtained in Matric or equivalent MOF= Marks obtained in FSc/FA or equivalent TM= Total Marks in the relevant Examination

AGE LIMIT:

There is no age limit for admission to the BS Programme.

❖ LATER ENTRY INTO 5TH SEMESTER OF BS HOME ECONOMICS**ACADEMIC ELIGIBILITY**

- Studied Home Economics in ADP with CGPA 2.0 and at least 60% in the field of they are getting admission
- Passed BA outlines of Home Economics 2 years annual system. They shall have to pass specific courses from 5th – 8th semester to fulfil degree requirement
- Students who have taken cut-off degree from BS in any other related field. However, decision will be taken by academic council related to their BS courses.

SCHEME OF STUDIES

Since 2012, the BS program is affiliated with Quaid-i-Azam University Islamabad with semester system. The HSSC students must qualify the admission criteria of Quaid-i-Azam University for BS Home Economics degree. HSSC Home Economics is affiliated with Federal Board of Intermediate and Secondary Education. Students from other boards must provide NOC from their respective boards for admission. Equivalence from IBCC is required for any qualification other than matric.

Scheme of Studies for HSSC Pre-Home Economics

HSSC 1 st Year	Marks			HSSC 2 nd Year	Marks		
	Theory	Practical	Total		Theory	Practical	Total
Subjects				Subjects			
Urdu/ Pakistan Culture (foreign students)	100	-	100	Urdu/ Pakistan Culture (foreign students)	100	-	100
English	100	-	100	English	100	-	100
Islamiat/ Ethics	50	-	50	Pakistan Studies	50	-	50
Fundamentals of Food and Nutrition	50	25	75	Home Management and Interiors	50	25	75
Clothing and Personality Development	35	40	75	Child Development	50	25	75
Introduction to Art and Design	50	25	75	Computer Studies for Home Economics	40	35	75
Science for Home Economics	50	25	75	Principles of Economics	75	-	75
			550				550
Grand Total	1100						

General Guidelines for HSSC

GENERAL GUIDELINES FOR HSSC

A	Subject	Subject Type	Medium of Instruction	Period (Theory + Lab)		Marks (Theory + Lab)		Total Marks
				XI	XII	XI	XII	
1	Urdu / Pakistan Culture for Foreign Students	Compulsory	Urdu/English	5	5	100	100	200
2	English	Compulsory	English	5	5	100	100	200
3	Islamic Education (Islamiyat) / Religious Education- RE (For Minorities)	Compulsory	Urdu/English	3	-	50	-	50
4	Translation of Holy Quran * List of Surahs / Ethics (For Minorities)	Compulsory	Urdu	2	2	50	50	100
5	Pakistan Studies	Compulsory	Urdu/English	-	3	-	50	50
6	Regional Languages where applicable	Compulsory	-	-	-			
7	Elective I	Elective	Urdu/English	6+2 (8)	6+2 (8)	80+20 (100)	80+20 (100)	200
8	Elective II	Elective	Urdu/English	6+2 (8)	6+2 (8)	80+20 (100)	80+20 (100)	200
9	Elective III	Elective	Urdu/English	6+2 (8)	6+2 (8)	80+20 (100)	80+20 (100)	200
Total Marks								1200
*	Additional Subject	-	-	-		100	100	200
B Morning Assembly								
	- Morning Assembly (Recitation from the Holy Quran, Dua, and National Song & Anthem): 15 minutes - NCC/ volunteer activities / Presentation on Soft skills / Games & Sports: 10 minutes	-	-	-	-	-	-	-
C Co-curricular Activities								
	Mind Games and Sports, IT Activities, Financial and environmental literacy, character education in Project mode, Life Skills Based Education	-	-	1	1	-	-	Grade A/B/C
Total Periods				40				

Note: Students will be separately awarded 10 marks at HSSC level on imparting (Basic Literacy and Numeracy skills) to an illiterate individual under the Each One Teaches One (EOTO) initiative.

HSSC (HUMANITIES GROUP COMBINATION)

S No	Subject 1	Subject 2	Subject 3
1	Clothing & Textile	Art, Model Drawing & Fine Arts	Computer Graphics & Animation
2	Psychology	Sociology	Home economics
3	Psychology	Sociology	Art, Model Drawing & Fine Arts
4	Health & Physical Education	Islamic Studies	Education
5	Health & Physical Education	Sociology	Education
6	Islamic Studies	Education	Art, Model Drawing & Fine arts
7	Islamic Studies	Education	Home economics

- SSC students with Humanities are not eligible for admission in Science at HSSC.
- Mathematics will be offered to the SSC students with Science Subjects.
- In case of less than 10 students in any combination or no availability of seats in any, the student has to change the subject combination.
- As virtual academic culture sees an upsurge, our students need to be technologically furnished so that they may extract benefit from various e-learning platforms.

HSSC (GENERAL SCIENCE GROUP COMBINATION)

S No	Subject 1	Subject 2	Subject 3
1	Mathematics	Statistics	Economics
2	Mathematics	Statistics	Computer
3	Mathematics	Computer	Physics

HSSC (INTER-TECH GROUP COMBINATION)

SNo	Subject 1	Subject 2	Subject 3
	Fashion Designing		
1	Introduction to Fashion Designing	Fashion, Fabrication & Construction	Entrepreneurship/Computer Application
	Graphics Designing & Media Production		
2	Graphics Designing	Media Production	Entrepreneurship/Computer Application
	Professional Cooking & Chef		
3	Professional Cooking & Chef	Culinary Arts & Food Science	Entrepreneurship/Computer Application

BS Home Economics Program (4 years)

Duration:	(8 semesters) 4 years
Compulsory Courses: Interdisciplinary	10 (HEC requirement 9 courses)
General Courses: Foundation Courses:	7
Major Elective Courses:	11
Research Project	7
Total Credit Hours:	1
Minimum Degree Requirement:	133 credits
Program Type:	127 credits
Entry Requirement:	Regular Morning
	Intermediate or Equivalent

(Minimum 12 Years of Certified Education)

COMPULSORY COURSES FOR ALL MAJORS IN HOME ECONOMICS		
Course Code	Course Titles	Credits 25
Eng-101	English-I (Functional English)	3
Eng-102	English II (Communication Skills)	3
Eng-203	English III (Technical Writing and Presentation Skills)	3
Eng-204	English (Advanced Academic reading & writing)	3
Pk-101	Pakistan Studies	2
IS-102	Islamic Studies	2
Eth-102	Ethics (for non-Muslims)	2
MTHS-101	Math/Stat I	3
MTHS-102	Math/Stat II	3
Comp-101	Introduction to Computers for Social Sciences	3
HE-501	Management of Home Economics Education	3
HE-502	Research Methods in Home Economics	3

INTERDISCIPLINARY GENERAL AND ELECTIVE COURSES		
Course Code	To be chosen from allied disciplines / departments common to all Majors of Home Economics.	Credits 30
CH-201	Chemistry for Home Economics	2
PY-203	Physics for Home Economics	2
BCH-202	Bio-Chemistry for Home Economics	2
HE-101	Introduction to Home Economics	3
ECO-201	Fundamentals of Economics	2
SOC-201	Sociology	2
PSY-201	Psychology	2
AN-201	Introduction to Anthropology	2
GEO-201	Introduction to Environment Studies	2
GS-201	Introduction to Gender Studies	2
SW-201	Introduction of Social work	2
ART-201	Basic Drawing Studio	2
HR-201	Human Rights [HR] & Citizenship	2
HE-202	Introductions to Computer Graphics	3

Art & Design

SCHEME OF STUDIES



Annual Display / Exhibition

List of Core/ Major Courses

Art & Design

HEA - ART & DESIGN		
Course Code	Course Title	Credits
HEA-101	Introduction to Arts & Design I (F)	3
HEA-102	Introduction to Arts & Design II (F)	3
HEA-301	Applied Art I	3
HEA-302	Art Education I	3
HEA-303	Essentials of Interior Design I	3
HEA-304	Commercial Art	3
HEA-305	Applied Art II	3
HEA-306	Art Education II	3
HEA-307	Essentials of Interior Design II	3
HEA-308	Islamic Art	3
HEA-309	Methods of Art Education I	3
HEA-310	Methods of Art Education II	3
HEA-408	Art appreciation I	3
HEA-409	Art appreciation II	3
HEA-410	Graphic communication I	3
HEA-411	Interior Design I	3
HEA-412	Interior Design II	3
HEA-413	Hand Built Pottery	3
HEA-414	The Craft Hand Weaving	3
HEA-415	The Craft of weaving	3
HEA-416	Textile designing & Printing methods I	3
HEA-417	Textile designing & Printing methods II	3
HEA-418	Ceramics	3
HEA-419	Painting & Print making	3
HEA-422	Graphic communication II	3
HEA-424	Drawing & Painting	3

Food and Nutrition

SCHEME OF STUDIES



Thematic snack party / lunch

List of Core/ Major Courses

Food and Nutrition

HEF - FOODS & NUTRITION		
Course code	Course Titles	Credits
HEF-101	Fundamentals of Food & Nutrition	3
HEF-102	Meal Management	3
HEF-203	Food Preservation	3
HEF-204	Experimental foods	3
HEF-205	Advanced Nutrition	3
HEF-206	Dietetics	3
HEF-307	Physiological aspects of Nutrition	3
HEF-308	Nutritional Biochemistry –I	3
HEF-309	Food Microbiology	3
HEF-410	Community Nutrition	3
HEF-411	Nutritional Biochemistry 2	3
HEF-412	Food Technology	3
HEF-413	Institutional Management	3
HEF-414	Food Analysis	3
HEF-415	Life Cycle Nutrition	3
HEF-416	Nutritional Management in Disasters	3
HEF-417	Applied Nutrition	3
HEF-418	Nutrition, Health and Prevention	3
HEF-419	Sport Nutrition	3
HEF-420	Food Allergies	3

Textile and Fashion Design

SCHEME OF STUDIES



Annual Display/ Exhibition

List of Core/ Major Courses

Textile and Fashion Design

HET - TEXTILES & FASHION DESIGN		
Course code	Course Titles	Credits
HET-201	Clothing & Consumer Education	3
HET-202	Advanced Clothing	3
HET-303	Advanced Textile	3
HET-304	Pattern Making	3
HET-305	Fashion Designing and Illustrations	3
HET-306	Textile Chemistry I	3
HET-309	Textile Chemistry – II	3
HET-310	Textile Testing	3
HET-311	Textiles Dyeing and Printing	3
HET-412	Art of Draping	3
HET-413	Experiential Textile	3
HET-415	Textile and Clothing Industrial Management	3
HET-416	Decorative Fabrics	3
HET-417	Garment Production and Commercial Pattern Development I	3
HET-418	Entrepreneurship	3
HET-419	Historic Costume	3
HET-420	Economic Social & Psychological Aspects of Clothing & Textile	3
HET-421	Textile Merchandising	3
HET-422	Applied Textile Designing	3
HET-423	Dress Designing through Draping	3
HET-424	Marketing and Merchandizing	3
HET-425	Structural Textile Designing	3
HET-426	Fashion Photography	3
HET-427	Fashion and Boutique Management	3
HET-428	Functional Designing for Special People	3
HET-429	Garment Production and Commercial Pattern Development	3
HET-430	Computer Aided Textile & Apparel Designing	3

Interior and Environment Design



Annual Display/ Exhibition

SCHEME OF
STUDIES

List of Core/ Major Courses

Interior and Environment Design

HEI - INTERIOR & ENVIRONMENT DESIGN		
Course code	Course Titles	Credit
HEI-201	Home Management & Housing I	3
HEI-202	Home Management & Housing II	3
HEI-303	Interior Space Planning I	3
HEI-304	Fundamental of Interior Architecture I	3
HEI-305	Designing The Furniture	3
HEI-306	Interior Design Application Perspective Drawing/Studio	3
HEI-307	Environmental Aesthetics	3
HEI-308	Fundamental of Interior Architecture II	3
HEI-309	Designing for Soft Furnishing	3
HEI-310	Interior Environment (physical aspect)	3
HEI-411	Interior Space Planning II	3
HEI-412	Interior Design Project I	3
HEI-413	Environmental Management	3
HEI-414	Designing Functional Spaces for Special Needs	3
HEI-415	Environmental Psychology	3
HEI-416	Advance Computer Applications for Interior Design	3
HEI-417	Interior Design Project II	3
HEI-418	Interior Design Professional Practice Management	3
HEI-419	Consumer, Marketing Strategies	3
HEI-420	Environmental Ethics	3

Human Development & Family Studies



Children Observational Lab and Community projects

List of Core/ Major Courses

Human Development & Family Studies

HEH - HUMAN DEVELOPMENT AND FAMILY STUDIES		
Course code	Course Titles	Credits
HEH-101	Life span development	3
HEH-102	Family and community Development	3
HEH-303	Development From Prenatal To Infancy	3
HEH-304	Childhood Care And Development	3
HEH-305	Adolescent Development	3
HEH-306	Adulthood and Aging	3
HEH-307	Introduction to Special Education	3
HEH-308	Early Childhood Education and Guidance	3
HEH-309	Theories of Human Development	3
HEH-310	Introduction to Family Studies	3
HEH-411	Exceptional Children	3
HEH-412	Elementary Education and Administration	3
HEH-413	Counseling and Guidance	3
HEH-415	Human and Family Ecology	3
HEH-416	Positive Psychology	3
HEH-417	Inclusive Education	3
HEH-418	Educational Psychology & Measurement Techniques	3
HEH-419	Gender & Development	3
HEH-420	Psychological Testing	3
HEH-421	Gerontology: Social Aspects	3
HEH-422	Communication in Family Relations	3
HEH-423	Family Problems and Intervention Strategies	3
HEH-424	Day Care Management and Administration	3
HEH-425	Human Rights for Development	3
HEH-426	Abnormal Psychology	3

List of Core/ Major Courses

Resource and Facility Management

HER - RESOURCES AND FACILITY MANAGEMENT		
Course code	Course Titles	Credits
HER-303	Essentials of Management	3
HER-304	Entrepreneurship for home based industry	3
HER-305	Management of household Affairs	3
HER-306	Fundamentals of Marketing	3
HER-307	Essentials of Communication	3
HER-308	House Keeping Management	3
HER-309	Home Management & Supervision	3
HER-310	Organizational Behavior	3
HER-411	Human Resource Management	3
HER-412	Consumer Economics	3
HER-413	Project Management	3
HER-414	Environmental Management	3
HER-415	Family Finance	3
HER-416	Management of Institutions: Education & Health	3
HER-417	Hotel Management	3
HER-418	Human Resource Development	3
HER-419	Small Business Management	3
HER-420	Consumer Behavior	3
HER-421	Money Banking and Finance	3
GROUP A,B,C,D,E,F GRADUATE RESEARCH/INTERNSHIP/EXHIBITION		
Course code	Course Titles	Credits
503	Internship (subject to approval of Board of Studies)	3
504	Graduate Research & Viva (subject to approval of Board of Studies)	3
505	Seminar on issues related to specialized field of study	3
506	Final Review and Exhibition	3

ASSOCIATE DEGREE PROGRAM (2 Years)

Five Associate Degree Programs are presented by each department of Home Economics. The programs are developed with the vision of skill development, employability, and continued education through lateral entry in BS Home Economics. These include Associate Degrees in:

S No	Title of Degree
1	Graphic Art
2	Early Childhood Education
3	Nutritional Management & Culinary Sciences
4	Interior Design & Decoration
5	Apparel & Fashion Designing

SCHEME OF STUDIES

Associate Degree Program

Graphic Arts

Objectives and Scope:

The course is suitable for those who:

- Are interested in a career in Graphic Art and its related areas.
- Want affordable vocational education of shorter duration than bachelor, with good employment opportunities.
- Want to setup their business of Graphic Art.
- Seek work opportunities in Freelancing.

Successful candidates will be able to continue studies in relevant BS Programs, conditioned they had secured at least 50% in Intermediate.

1. Split up of Courses:

Courses	Semesters				Total Courses
	1 st	2 nd	3 rd	4 th	
Compulsory Courses	2	3	1	-	6
Discipline Specific Major Courses	3	3	3	3	12
Discipline Specific Elective Courses	-	-	1	1	2
General Elective Courses	-	-	1	1	2
Total Courses	5	6	6	5	22

2. Common Compulsory Courses

Credit Hours

1)	EN 101: English I: Reading & Writing Skills	3
2)	EN 102: English II: Composition Writing	3
3)	EN 201: English III: Communication and Presentation Skills	3
4)	PK 100: Pakistan Studies	3
5)	IS 100: Islamic Studies / SO 102 : Ethics (for Non-Muslims)	3
6)	CS 100: Introduction to Computer Skills	3

3. Core Compulsory Courses

1).	HA-101	Basic Skills of Drawing	1
	HA-102	Basic Skills of Drawing (lab)	2
2).	HA-103	Typography (skill)	3
3).	HA-104	Introduction to Digital Graphics	3
4).	HA-105	Drawing & Sketching (skill)	3
5).	HA-106	Packaging Design (skill)	3
6).	HA-107	Art & Illustration (skill)	3
7).	HA-201	Drawing & Painting (skill)	3
8).	HA-202	Digital Video Editing (skill)	3
9).	HA-203	Introduction to Animation (skill)	3

10).	HA-204	Painting & Printmaking (skill)	3
11).	HA-205	Editorial Design (skill)	3
12).	HA-206	Project (skill)	3

4. Elective Courses (Subject Specific)

1).	HA-207	Animation Basics	3
2).	HA-208	Graphics Design Studio (Skill)	3
3).	HA-209	Conceptual Animation Techniques	3
4).	HA-210	Calligraphy (Skill)	3
5).	HA-211	Entrepreneurship	3
6).	HA-212	Freelancing	3
7).	HA-213	Digital Photography (Skill)	3
8).	HA-214	Intermediate Digital Photography (skill)	3

5. General Courses (Department can offer any two courses, as per its requirements)

From the list of General Courses approved by Academic Council.

SCHEME OF STUDIES

Associate Degree Program

In

Early Childhood Education

Objectives and Scope:

The course is suitable for those who:

- Are interested in a career in Early Childhood Education and its related areas.
- Want affordable vocational education of shorter duration than bachelor, with good employment opportunities.
- Want to setup their business in pre-school.
- Seek work opportunities with a scope for application of their love for children.

Successful candidates will be able to continue studies in relevant BS Programs, conditioned they had secured at least 50% in Intermediate.

1. Split up of Courses:

Courses	Semesters				Total Courses
	1 st	2 nd	3 rd	4 th	
Compulsory Courses	2	3	1	-	6
Discipline Specific Major Courses	3	3	3	3	12
Discipline Specific Elective Courses	-	-	1	1	2
General Elective Courses	-	-	1	1	2
Total Courses	5	6	6	5	22

2. Common Compulsory Courses

		Credit Hours
1)	EN 101 English I: Reading & Writing Skills	3
2)	EN 102 English II: Composition Writing	3
3)	EN 201 English III: Communication and Presentation Skills	3
4)	PK 100 Pakistan Studies	3
5)	IS 100 Islamic Studies / SO 102 : Ethics (for Non-Muslims)	3
6)	CS 100 Introduction to Computer Skills	3

3. Core Compulsory Courses

1).	HH-101	Introduction to Early Childhood Education	3
2).	HH-102	Aspects of Child Development	3
3).	HH-103	Instructional Applications of Computers in ECE	3 (2+1)
4).	HH-104	Student Observation, Assessment and Evaluation	3
5).	HH-105	Classroom Environment and Management	3 (2+1)
6).	HH-106	Developing Teaching Aids	2
	HH-107	Developing Teaching Aids (Lab)	1
7).	HH-201	Internship	3
8).	HH-202	Lesson Planning	1

	HH-203	Lesson Planning (Lab)	2
9).	HH-204	Health, Safety and Nutrition of Young Child	3
10).	HH-205	Observations in Child Development (Lab)	3
11).	HH-206	Child, Family and Community	2
	HH-207	Child, Family and Community (Lab)	1
12).	HH-208	Learning Theories in Early Childhood	3

4. Elective Courses (Subject Specific)

1).	HH-209	Creative Expression and Play	3 (2+1)
2).	HH-210	Administration & Supervision of Child Development Centers	3
3).	HH-211	Equity and Diversity in Early Childhood Education	3 (2+1)
4).	HH-212	Montessori Education	3
5).	HH-213	Montessori Education (Lab)	2

5. General Courses (Department can offer any two courses, as per its requirements)

From the list of General Courses approved by Academic Council.

1).	CM-203	Computer Application in Business	3
2).	ED-100	Fundamentals of Education	3
3).	HR-303	Essentials of Management	3
4).	MS-312	Project Management	3
5).	MS-331	Supply Chain Management	3
6).	MS-101	Introduction to Business Studies	3
7).	MS-200	Principles of Management	3
8).	MS-401	Entrepreneurship	3
9).	PY-100	Introduction to Psychology	3
10).	PY-311	Ethical Issues in Psychology	3
11).	PY-410	Cross Cultural Psychology	3
12).	SO-100	Introduction to Sociology	3
13).	SO-200	Foundation of Social Work	3
14).	SO-232	Introduction to Social Research	3
15).	MC-110	Media Psychology	3
16).	MC-208	Social Media	3

SCHEME OF STUDIES

Associate Degree Program

In

Nutritional Management & Culinary Sciences

Objectives and Scope:

The course is suitable for those who:

- Are interested in a career in Nutritional Management & Culinary Sciences and its related areas.
- Wants to work with variety of ingredients and kitchen equipment to become a great chef.
- Want to setup their business in food related fields
- Are interested in understanding of different types of cooking techniques.

Successful candidates will be able to continue studies in relevant BS Programs, conditioned they had secured at least 50% in Intermediate.

1. Split up of Courses:

Courses	Semesters				Total Courses
	1 st	2 nd	3 rd	4 th	
Compulsory Courses	2	3	1	-	6
Discipline Specific Major Courses	3	3	3	3	12
Discipline Specific Elective Courses	-	-	1	1	2
General Elective Courses	-	-	1	1	2
Total Courses	5	6	6	5	22

2. Common Compulsory Courses

1)	EN 101	English I: Reading & Writing Skills	3
2)	EN 102	English II: Composition Writing	3
3)	EN 201	English III: Communication and Presentation Skills	3
4)	PK 100	Pakistan Studies	3
5)	IS 100	Islamic Studies / SO 102 : Ethics (for Non-Muslims)	3
6)	CS 100	Introduction to Computer Skills	3

3. Core Compulsory Courses.

1).	HF-101	Essentials of Food and Nutrition	3 (2 +1)
2).	HF-102	Meal Planning	2
	HF-103	Meal planning (lab)	1
3).	HF-104	Sanitation and Food Safety	3
4).	HF-105	Introduction to Cooking Techniques	3 (2+1)
5).	HF-106	Food Blogging	3
6).	HF-107	Adolescence and Adult Nutrition	3
7).	HF-201	Internship	3
8).	HF-202	Nutrition for Food Service	3 (2+1)

9).	HF-203	Home Preservation	3(2+1)
10).	HF-204	Hospital Diet	3
11).	HF-205	Event Management	3 (2+1)
12).	HF-206	Public Health	2
	HF-207	Public Health (viva voce)	1

4. Elective Courses (Subject Specific)

1).	HF-208	Weight Management in Lifecycle	3 (2+1)
2).	HF-209	Herbal Sciences	3
3).	HF-210	Global Cuisines	3 (2+1)
4).	HF-211	Maternal Child Care and Health	3
5).	HF-212	Functional Foods	3

5. General Courses (Department can offer any two courses, as per its requirements)

From the list of General Courses approved by Academic Council.

SCHEME OF STUDIES
Associate Degree Program
In
INTERIOR DESIGN & DECORATION

Objectives and Scope:

The course is suitable for those who:

- Are interested in Interior Design & Decoration and its related areas.
- Want to start their own business in the very field or partner with others for it.
- Want to seek work opportunities as assistants or consultants in fields related to interior design and decoration, e.g., paint companies, furniture showrooms, interior design or event management firms, film companies, exhibition centers, art galleries, retailers, teaching etc.

Successful candidates will be able to continue studies in relevant BS Programs, conditioned they had secured at least 50% in Intermediate.

1. Split up of Courses:

Courses	Semesters				Total Courses
	1 st	2 nd	3 rd	4 th	
Compulsory Courses	2	3	1	-	6
Discipline Specific Major Courses	3	3	3	3	12
Discipline Specific Elective Courses	-	-	1	1	2
General Elective Courses	-	-	1	1	2
Total Courses	5	6	6	5	22

2. Common Compulsory Courses

Credit Hours

1)	EN 101	English I: Reading & Writing Skills	3
2)	EN 102	English II: Composition Writing	3
3)	EN 201	English III: Communication and Presentation Skills	3
4)	PK 100	Pakistan Studies	3
5)	IS 100	Islamic Studies / SO 102 : Ethics (for Non-Muslims)	3
6)	CS 100	Introduction to Computers	3

3. Core Compulsory Courses

1).	HD 101	Introduction to Design and Motifs	3 (2+1)
2).	HD 102	Fundamentals of Environmental Studies	3
3).	HD 103	Home Science & Housing	3(2+1)
4).	HD 104	Architectural Graphics – I (Lab)	3
5).	HD 105	Building Material & Construction	3 (1+2)
6).	HD 106	Computer Aided Design – I	3 (1+2)
7).	HD 201	Architectural Drawing & Design – I (Lab)	3
8).	HD 202	Architectural Graphics – II (Lab)	3
9).	HD 203	Internship	3
10).	HD 204	Architectural Drawing & Design – II (Lab)	3
11).	HD 205	Model Making (Lab)	3
12).	HD 206	Computer Aided Design -II (Lab)	3

4. Elective Courses (Subject Specific)

1).	HD 207	Construction Management	3
2).	HD 208	Selection of Soft Furnishings	3 (2+1)
3).	HD 209	Fundamentals of Marketing	3
4).	HD 210	Occupational Health & Safety	3
5).	HD 211	Conservation of Historic Interiors	3

5. General Courses (Department can offer any two courses, as per its requirements)

From the list of General Courses approved by Academic Council.

1.	CM-203	Computer Application in Business	3
2.	ED-100	Fundamentals of Education	3
3.	HR-303	Essentials of Management	3
4.	MS-312	Project Management	3
5.	MS-331	Supply Chain Management	3
6.	MS-101	Introduction to Business Studies	3
7.	MS-200	Principles of Management	3
8.	MS-401	Entrepreneurship	3
9.	PY-100	Introduction to Psychology	3
10.	PY-311	Ethical Issues in Psychology	3
11.	PY-410	Cross Cultural Psychology	3
12.	SO-100	Introduction to Sociology	3
13.	SO-200	Foundation of Social Work	3
14.	SO-232	Introduction to Social Research	3
15.	MC-110	Media Psychology	3
16.	MC-208	Social Media	3

SCHEME OF STUDIES

Associate Degree Program

In

Apparel & Fashion Designing

Objectives and Scope:

Objective of the program is to enrich the students with knowledge and technical skills of Design development, garment construction and Marketing process.

The course is suitable for those who:

- Are interested in a career in Fashion Designing and its related areas.
- Want affordable vocational education of shorter duration than bachelor, with good employment opportunities.
- Want to setup their business in Garment industry.

Successful candidates will be able to continue studies in relevant BS Programs, conditioned they had secured at least 50% in Intermediate.

1. Split up of Courses:

Courses	Semesters				Total Courses
	1 st	2 nd	3 rd	4 th	
Compulsory Courses	2	3	1	-	6
Discipline Specific Major Courses	3	3	3	3	12
Discipline Specific Elective Courses	-	-	1	1	2
General Elective Courses	-	-	1	1	2
Total Courses	5	6	6	5	22

2. Common Compulsory Courses

Credit Hours

1. EN 101	English I: Reading & Writing Skills	3
2. EN 102	English II: Composition Writing	3
3. EN 201	English III: Communication and Presentation Skills	3
4. PK 100	Pakistan Studies	3
5. IS 100	Islamic Studies / SO 102 : Ethics (for Non-Muslims)	3
6. CS 100	Introduction to Computer Skills	3

3. Core Compulsory Courses

1. HT-101	Textile Design Development	1
2. HT-102	Introduction to Flat Pattern & Design	1
HT-103	Introduction to Flat Pattern & Design (Lab)	2
3. HT-104	Fundamentals of Textiles Science	3
4. HT-105	Fashion Design & Illustration	1
5. HT-106	Sewing Techniques-I	3
6. HT-107	Embellishment Techniques	1
HT-108	Embellishment Techniques (LAB)	2

7.	HT-201	Digital Fashion	3
8.	HT-202	Fashion Forecast & Project	3
9.	HT-203	Advanced Flat Pattern Design	1
	HT-204	Advanced Flat Pattern Design (LAB)	2
10.	HT-205	Textile Printing	1
	HT-206	Textile Printing (Lab)	2
11.	HT-207	Product Development & Display	1
	HT-208	Product Development & Display (LAB)	2
12.	HT-209	Sewing Techniques II	1
	HT-210	Sewing Techniques II (LAB)	2
4. Elective Courses (Subject Specific)			
1.	HT-211	Textile Marketing & Merchandising	3
2.	HT-212	Textile Management	3
3.	HT-213	Anthropology of Clothing	3
4.	HT-214	Historical Costumes	3
5.	HT-215	Personality Development & Self-Grooming	3
5.General Courses (Department can offer any two courses, as per its requirements)			
From the list of General Courses approved by Academic Council.			
1.	CM-203	Computer Application in Business	3
2.	ED-100	Fundamentals of Education	3
3.	HR-303	Essentials of Management	3
4.	MS-312	Project Management	3
5.	MS-331	Supply Chain Management	3
6.	MS-101	Introduction to Business Studies	3
7.	MS-200	Principles of Management	3
8.	MS-401	Entrepreneurship	3
9.	PY-100	Introduction to Psychology	3
10.	PY-311	Ethical Issues in Psychology	3
11.	PY-410	Cross Cultural Psychology	3
12.	SO-100	Introduction to Sociology	3
13.	SO-200	Foundation of Social Work	3
14.	SO-232	Introduction to Social Research	3
15.	MC-110	Media Psychology	3
16.	MC-208	Social Media	3

QUAID-I-AZAM UNIVERSITY PROMOTION & PROBATIONARY PERIOD

- If a student scores Cumulative Grade Points Average (CGPA) less than 1.0 at the end of any semester during the program of studies, she shall be dropped from the university rolls. (for first semester students, the Grade Point Average (GPA) at the end of the first semester would be considered for the above purpose). The CGPA at the end of any semester will be calculated on the basis of all the courses registered up to that semester.

PROBATION

- Whenever at the end of a semester any student's CGPA is 1.0 and/or more but less than 2.0 she shall be placed on probation.
- A student shall be allowed three chances to remain on probation during the entire BS program of studies.
- A student failing to achieve the minimum required CGPA of 2.0 for the fourth time shall cease to be the student of the University.

DURATION FOR DEGREE COMPLETION

- A student shall have to complete the BS Program maximum within twelve (12) regular semester or six years.
- However a student after successfully completing 62-66 credit hours courses (including 30 credit hours compulsory courses of Home economics) with minimum CGPA 1.0 or more may seek to obtain BA Cut-off degree, if eligible as per rules.

EXAMINATION

- No student shall be eligible to appear in the terminal examination unless she is registered at the university for the respective study course and has paid all required dues.
- A student must have attended 80% of the classes held in each course in order to be allowed to sit in the terminal semester examination. However, the Principal may grant relaxation of 10% in lieu of her participation in extra curricular activities/ serious illness/ demise of her immediate family member (subject to provision of evidence). Student having less than 80% will be required to repeat that particular course or its substitute course.

FEES AND FUNDS

PAYMENT OF FEE

- The fee for HSSC is paid for whole academic year at beginning of the session.
- The students are advised to pay their dues according to the schedule notified from time to time. They must deposit all dues in the authorized bank branch only.
- Fee once deposited is non-refundable.
- Copy of fee deposited in the bank must be provided to the college office.

FEE STRUCTURE OF HSSC PRE-HOME ECONOMICS/ HUMANITIES/ GENERAL SCIENCE

S.#	Description of Fee	Pre- Home Economics	General Science/ Humanities	S.#	Description of Fee	Pre- Home Economics	General Science/ Humanities
01.	Admission Fee	200	200	10.	Library Security (Refundable)	500	250
02.	Tuition Fee	1000	2700	11.	PTA Fund/ SMC	200	50
03.	Student Fund	4500	2400	12.*	Lab Charges (Per Lab)**	-	240
04.	Examination Fee	-	200	13.	Lab Fund/ Breakage Fund	2500	-
05.	Internal Examination Fund	1000	-	14.	Medical Fund	300	-
06.	Admission Fund	-	800	15.	ID Card	200	-
07.*	Computer Lab Charges*	-	1200	16.	Library Fund	500	-
08.	Magazine Fund	-	100	17.	FBISE Registration Fee (As per Rule)	1000	1000
09.	Bus Fee	4500	4500	18.	FBISE Examination Fee (As per Rule)	2700	2700
Other Fee (Per Day/ Each Time)							
01.	College leaving Certificate	-	25	05.	Class/ College Bucking	-	50
02.	Late Coming Fee	-	50	06.	Late Fee Fine	-	200
03.	Absence Fine	-	50	07.	Absence from Exam/ College Function	-	50
04.	Improper Uniform	-	100	08.	Violation of Discipline	-	100

* Only for Computer Subject.

** Only for Practical/ Lab Subject (Per Lab/ Subject).

FEES AND FUNDS

FEE STRUCTURE OF BS HOME ECONOMICS

- For the semester, the fee is collected at beginning of each semester.
- Students must obtain proper receipt as proof of payment.
- Copy of fee deposited in the bank must be provided to the college office.

S.No	Frequency	Amount	1 st semester	Fall semester	Spring semester
	One-Time Payments				
1	Admission Fee	1000/-	1000/-	-	-
2	Library Security (Refundable)	1000/-	1000/-	-	-
	Per Semester Payments				
3	Tuition Fee	1000/-	1000/-	1000/-	1000/-
4	Internal Examination Fund	1500/-	1500/-	1500/-	1500/-
5	Lab Fund/ Breakage Fund	6000/-	6000/-	6000/-	6000/-
6	Student Fund	7500/-	7500/-	7500/-	7500/-
7	Medical Fund	200/-	200/-	200/-	200/-
8	PTA Fund	200/-	200/-	200/-	200/-
	Per Annum Payment				
9	ID Card	200/-	200/-	200/-	-
10	Library Fund	2000/-	2000/-	2000/-	-
	University Dues				
11	University Registration Fee	4860/-	4860/-	-	-
12	University Sports Fund	1080/-	1080/-	1080/-	1080/-
13	Examination Fee	5000/-	5000/-	5000/-	5000/-
	Total	31,540/-	31,540/-	24,680/-	22,480/-

University dues are charged as per instruction/ requirement of the QAU and are liable to change according to their instruction

GENERAL RULES & REGULATIONS

It is the responsibility of all students to read and comply with the rules and regulations of the College and affiliating University.

CODE OF CONDUCT FOR STUDENTS

All students are to abide by the Rules and Regulations mentioned in the “College Code of Conduct”.

- Every student should diligently apply herself to the field of study in which she is enrolled.
- She shall participate in extra and co-curricular activities compatible with her aptitude.
- A student must not resort to means of violence or use of force to settle differences or disputes amongst themselves, college employees, or members of faculty.
- She shall refrain from:
 - i. The use of unfair means or malpractices in examination.
 - ii. Allowing or letting entry of unauthorized persons such as relatives, friends or other visitors within the premises of the college.
 - iii. Any use of drugs i.e. Narcotics, Cigarettes, or Alcohol.
 - iv. Carrying a Mobile Phone/ Laptop/ Tablet/ Music player/ Camera in the college.
 - v. Damaging and disfiguring the college property including building, equipment and vehicle etc.
 - vi. Indulging in Undesirable/Objectionable activities which bring disgrace to the college.
 - vii. Missing out classes while being present in college without any valid reason.
 - viii. Pasting, exhibiting, preparing or distributing any poster, leaflet, notice, pamphlet or handbill in the college without permission of the Principal.

Parents and guardians of students are expected to extend their full cooperation to ensure maintenance of discipline.

Those who failed to adhere to the above mentioned “Code of Conduct “shall be liable to pay the fine and penalties in this regard.

DISCIPLINE:

Uniform

Students can only enter the college premises in complete uniform during the regular classes. Any student found in improper uniform will be fined as per the prescribed rule.

Identity Card

Student College identity cards must be displayed by the students and presented whenever so required by the College authorities. A fine shall be charged for the loss of an identity card and the issuance of a duplicate. Every student shall surrender the College identity card to the office before leaving the College on any account. Failing to do so will lead to confiscate the refundable amounts (securities etc.) of the student concerned.

Gadgets

Students are not allowed to bring electronic gadget in the form of Laptop, Cell Phone, Tablets and all types of Music Players, Digital Cameras or any similar gadget

If found the said items will be confiscated and will only be returned on the request of parents on payment of fine.

Leave and Absentee Rules

Students are allowed to avail 02 leaves per month in case any need arises. A leave application should be addressed to the Principal and processed through the office of Vice-Principal and Examination room. It should clearly mention the reason, date/dates, name, class and roll number of the applicant.

Fines for unauthorized absence shall be charged on the basis of each class (lecture or lab) not attended by a student. Leave of absence may be granted to a student after assessment of reason for leave by the Committee of the Heads of the Departments.

A student who remains absent from classes for continuous seven days, shall automatically stand dropped from the college roll unless the cause of absence is explained to the satisfaction of the Principal.

MEDICAL and SPECIAL LEAVE:

- In case of illness, medical leave of maximum 20 days, can be obtained after getting written approval from Principal/Vice Principal. Application for medical leave must be accompanied by a genuine medical certificate from a certified medical practitioner or government hospital.

Both must be signed by respective teachers and the Head of Department and submitted to the office before the absence can be recorded as authorized in the attendance register.

- Application for special leave shall be addressed and submitted in writing to the respective Head of Department at least two days in advance and these must have the recommendations of the respective Head of Department and approval of the Principal before each absence is authorized.

- Leave will not be counted towards attendance. Shortage of attendance will not be condoned.

An enrolled student shall be allowed to take a long leave of absence after clearance of the outstanding dues and will have to pay re-admission fee on re-joining the College.

COURSE WORK, PROJECTS:

- All students will purchase their own equipment and material required for course work.
- The College authorities shall not be held responsible for the safe keeping of the private property (including expensive items, money etc.) of students.
- A student will be liable to pay compensation as well as fine against any damage or loss to the property of the College caused by her.
- Student's work executed in the College must be placed at the disposal of the College authorities. Such work may be returned to a student for the portfolio by the Principal on the written request of the student.
- Work done in the College shall not be used for the purpose of any examination or evaluation of any institution other than the FGHEMS and any examination other than the one for which the work was originally intended.
- No student of the College shall hold any exhibition of work outside the College or undertake an internship without having first obtained written permission of the respective Head of the Department.
- Violation of rules and violation of undertaking signed at the time of admission will result in serious consequences.

LIBRARY BOOKS BORROWING

General books including text books are lent for the period of 7 days to the students. This period can be extended only on the physical presentation of the books. However, no student is allowed to borrow a book for more than one month.

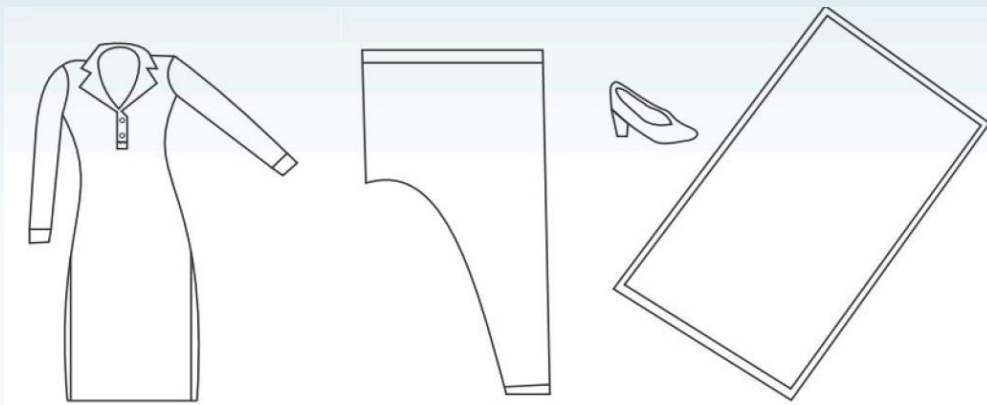
Lost or damaged books will be replaced by the borrower.

Fine per book per day is charged from the students if books are retained beyond the stipulated time period. Borrower shall not be allowed to borrow more books unless the fine has been paid. A Student appearing in a public examination shall be issued her roll number slip only after she has obtained a clearance from the librarian.

COLLEGE UNIFORM

White plain cotton uniform with following specifications:

- Knee length loose fitted shirt with tennis collar and side slits
- Cuff with one button
- Plain straight Shalwar
- White dupatta with ribbon
- Black Shoes/Joggers



BUS ROUTE

S#	Route # 01	Route # 02	Route # 03	Route # 04
	Islamabad Expressway, I-10, I-9, I-8	Park Road, F-6, G-6, G-7, G-8, G-9	H-15, G-10, G-11, G-13, G-14	D-12
01.	I-10/2	Taramri Chowk (Park Road)	Golra Mor	Shah Allah Ditta
02.	Mandi Mor	Chatta Bakhtawar (Park Road)	Jhanghi Syedan (H-15)	Golra Police Station
03.	CDA Stop		26 Number Chungi	Golra Station
04.	Khayban	Shahzad Town (Park Road)	G-14	
05.	Khalid Hospital	Banni Gallah	G-13	
06.	I-9	Rawal Town (Park Road)	G-11	
07.	Pindora Stop	Poly Clinic	G-10	
08.	Double Road	F-6 (Press Club)		
09.	I-8	CDA G-6, G-6/1-2		
10.	Masjid Mor	G-7		
11.	Kachnar Park Mor	G-8		
12.	FaizaBad	Gillnia Chowk		
13.	Islamabad Express Way	G-9 Markaz		
14.	Koral Chowk			

**INSTITUTE OF HOME ECONOMICS, ART & DESIGN,
F-11/1 ISLAMABAD**

PARENTS NOTICE

This notice is for the information of the Parents / Guardians that no electronic gadget in the form of Laptop, Cell Phone, Tablets, all types of Music Players, Digital Cameras or any similar gadget is not allowed in the college Premises. If any student is found holding or using the gadget during college hours, it will be confiscated.

(Principal)

UNDERTAKING

I _____ Father/Mother of _____ Roll
No. _____ of Class _____ here by undertake that my daughter shall not
indulge in any breach of discipline violating the college rules.

Student Signature

Parents Signature: _____

Name of Father / Mother _____ NIC

No.: _____

Date: _____

SPECIMEN

SPECIMEN OF THE UNDERTAKING

Note: This undertaking is to be furnished on Rs.10/- Stamp Paper duly completed and attested by the Oath Commissioner at the time of admission i.e. payment of dues.

UNDERTAKING FOR THE HSSC/BS HOME ECONOMICS/ ADP

I _____ D/O _____ Roll No _____ of

Class/Semester _____ hereby agree to the following:

1. I shall maintain the minimum requirement for attendance by the FBISE/Quaid-i-Azam University.
2. In case of absence of more than 15 days, my name will be struck off the college roll.
3. I shall appear in all the tests and examinations conducted by the college.
4. I shall strictly adhere to the schedule of tests and the examinations and ensure regularity in studies before and after the examination.
5. In case of omission in test/ assignments and examinations, my admission will be withheld, and I shall not be eligible to challenge the decision of the college authorities at any forum.
6. I shall be regular and prompt in submission of assignments as per requirement of the courses. In case of negligence the college authorities shall have the right to take appropriate action.
7. It will be binding on me to appear and pass in all papers held by FBISE/Quaid-i-Azam University. In case of non-compliance, I shall be bound by the FBISE/ Quaid-i-Azam University rules.
8. I shall abide by the code of discipline pertaining to, uniform, regularity, decorum and conduct in college.

I will follow and abide by all the rules and regulations of the college and FBISE/University and I shall not challenge the decision of the college authorities at any forum.

Signature of parent/ Guardian

Signature of the student

Read & Agree